Adare Camp and Caravan Park



Contents

Velcome	
Emergency Management Plan and Contact Numbers	3
Risk Management	3
ocal Rules (A to Z)	4
Alcohol	4
Attendance List	4
Bedrooms	4
Campfire	4
Damage	4
Departure Duties	4
Environment	4
Fire Alarm	4
Fire Fighting Equipment	4
First Aid	5
Furniture	5
Meals	5
Noise	5
Respecting Others	5
Photocopy / Fax	
Rubbish	
Security	5
Smoking	
WiFi	
Programs	
Anneyes	7

Annex A – Conditions of Hire Annex B – Site Plan

Annex C - Accommodation Plan

Annex D - Duties

Annex E – Feedback Form

Annex F – Incident Report Form

Welcome

On behalf of the volunteers, staff and management of Uniting Venues SA (UVSA), welcome to the Adare Camp and Caravan Park. We trust that you have a safe, comfortable and memorable stay.

UVSA is a ministry of the Uniting Church SA and leading provider of camps, conferences and retreats for Church, school and community groups within South Australia.

Our mission is to provide opportunities for exploring faith, fostering community, creative learning and leadership development through exceptional Christian hospitality.

UVSA has a team of approximately 60 permanent, casual and volunteer staff spread across five locations: Adare Camp and Caravan Park – Victor Harbor, Emmaus Campsite - Halbury, Nunyara Conference Centre - Belair, Tarooki Campsite – Robe and Thuruna Campsite – Tumby Bay. Each venue has a distinctively different character and is ideally suited for different types of groups and activities.

We are privileged to serve about 20,000 people every year. For many of these people this is their only face-to-face contact with the Uniting Church. Our aim is to ensure that each contact is a positive experience of exceptional Christian hospitality.

Again, we trust that you have an enjoyable time with us. Please assist us in our methodology of continuous improvement by completing one of our customer feedback forms.

Jim Staude Centre Manager Adare Camp and Caravan Park

Mark Lee General Manager Uniting Venues SA

Emergency Management Plan and Contact Numbers

Adare's Emergency Management Plan is available from the office and a copy is also located in the hallway on the ground floor in Adare house and in Bethany Hall.

- Office 08 8552 1657
- After Hours 0411 559 438
- Fire / Police / Ambulance 000
- Hospital 08 8552 1066
- Dentist 08 8552 2236
- Police Assistance 13 14 44
- Poisons Information Centre 13 11 26

Risk Management

We ask that you help by respecting our Risk Management Guidelines.

- You are required to read and be familiar with the fire evacuation procedure.
- Whilst waiting for room allocation all personal effects are to be stored in the nominated area.
- Heavy items are not to be kept on the top bunk.
- There is to be no running inside any accommodation area or corridor.
- Crockery and cutlery are not to be removed from the dining area.
- Appropriate footwear must be worn at all times within the property.
- The shower and toilet facilities are wet areas requiring responsible and thoughtful use.
- No person under the 18 years of age is to leave the complex without adult supervision or permission.
- No ball games or other recreation activities are permitted in rooms, walkways, verandahs, or near accommodation rooms.
- Road safety rules must be obeyed on roads within and adjacent to the property.
- No games or climbing apparatus, on site, is to be used without adult supervision.
- Safety signs around the property are to be read and obeyed.
- Luggage of departing guests is to be stored in the nominated area.
- Swimming at the beach is under adult supervision
- The breach of any rules is to be reported to an adult supervisor, teacher, or staff member.

Local Rules (A to Z)

The following information is provided to help make your stay safe and enjoyable.

Alcohol

Responsible consumption of alcohol is permitted with the consent of the Manager.

Attendance List

A list of attendees (or accommodation plan) is to be provided prior to departure.

Bedrooms

Please only use rooms that have been allocated. A fitted sheet, in addition to the one provided, is to be used at all times and bedding is not to be moved from one room to the next.

Campfire

Campfires are not to be lit at any time.

Damage

Please report damaged property and equipment. Groups are responsible for the cost to repair any damage.

Departure Duties

Groups are expected to complete duties at meal times and prior to departure (see Annex E).

Environment

To assist in conserving energy please minimize the use of water, electricity, air conditioning and heating.

Fire Alarm

In the event of a fire alarm, under the direction of group leaders groups are to evacuate to the nearest evacuation assembly point and await further instruction.

Fire Fighting Equipment

Leaders are to be familiar with the position and use off fire fighting equipment. Fire fighting equipment is provided for the protection of people and is not to be tampered with at any time.

First Aid

First aid is the responsibility of the group.

Furniture

Furniture is to be returned to where it was originally found.

Meals

Shoes must be worn in the dining room and please inform either the office or kitchen staff if you will be late for a meal.

Noise

Noise is to be kept to a minimum after 10:00pm and before 7:00am.

Respecting Others

Please respect the needs and privacy of other groups.

Photocopy / Fax

Photocopy and fax facilities are available at the office.

Rubbish

Please separate recycling goods from general waste and placed in the appropriate rubbish bin

Security

Please ensure that you lock all external doors and windows of your building at night time and when not in use.

Smoking

Smoking is not permitted in any building or within fifteen metres of an open door / window.

WiFi

Guest wifi is available for a small daily fee. Simply connect to the 'Adare Guest' network, open your internet browser and follow the instructions.

Programs

Adare provides a broad range of outdoor education activities designed to promote communication, teamwork, leadership and initiative. All activities are designed to meet the essential learning outcomes of the South Australian Curriculum Standards and Accountability framework and include:

Beach Activities

In teams, participants undertake a number of competitive beach activities designed to maximise teamwork and encourage physical participation – a great way to start camp.

Brain Teasers

Participants are subjected to a serious of team activities that require 'out of the box' thinking if the group is to be successful.

Boggy Boarding

Participants enjoy the thrills and spills of catching the ultimate boggy boarding wave.

Challenge Course

In groups, participants navigate their way through a serious of challenging activities that require teamwork and initiative to achieve success.

Environmental Education

Groups have the choice of attending the nearby Whale Centre or participate in an evening walk to observe a local colony of Fairy Penguins.

Giant Swing (to be constructed)

Participants are raised 20 metres above the ground by their fellow team members and then released for the frill of a lifetime – a hit with all ages.

Mountain Bikes

Riders undertake a bike riding competency skills test followed by a challenging ride along one of the local bike paths.

Obstacle Course

Participants engage in a serious of fun yet mildly challenging obstacles. Success is dependant upon the group's level of teamwork, cooperation and encouragement.

Raft Building

In teams of four to six, participants are provided with basic raft building materials and use their ingenuity to build a sea worthy raft.

Team Building

Through the fun of experimental learning, participants undertake a number of fun yet challenging activities to explore the dynamics of effective teamwork.

Treasure Hunt

Equipped with torches, treasure hunters enter the basement on their hands and knees of the historic Adare House in search of missing treasure.

Tree Climb (to be constructed)

Climbers climb a specially prepared tree equipped with helmet, harness and safety rope. Climbers are taught the skill of belaying and are encouraged to move outside of their comfort zone.

Annexes

Annex A - Conditions of Hire

Annex B – Site Plan

Annex C - Accommodation Plan

Annex D – Departure Duties

Annex E – Feedback Form

Annex F – Incident Report Form

.